



LMS Working Group

03/19/08

Meeting Minutes

March 19, 2009, 2:30 p.m.
Pinellas County Emergency Operations Center
400 South Fort Harrison Ave
Clearwater, FL 33756

- Ed McKenzie, Vice Chair, welcomed the committee members and Introductions were made.
- Betti Johnson, Principal Planner with TBRPC, first presented the draft Basic Plan. The Basic Plan provides the overall LMS Strategy as well as addresses the planning process. Defining the planning process is a critically important element of the LMS and compliance is essential for the acceptance of the LMS.
- **As homework assignment #1**, workgroup members were asked to review the Basic Plan (handout or on the sharepoint website) and forward all comments via email (betti@tbrpc.org) to Betti before **March 31, 2009**.
- The Basic Plan refers to the definition of "participation" in the LMS. The Workgroup decided to modify the definition to read, "Participation is defined as attending at least 50% of the scheduled meetings." The modification removes any reference to submittal of a project for potential funding.
- Betti also handed out the final draft of Appendix 4 – Goals, Objectives and Strategies. Comments had been provided from several committee members including the Goals and Objectives Subcommittee members (David Walker, Jeffry Dow, Mike Taylor, Danny Taylor, Larry Pflueger, Ed McKenzie).
- **As homework assignment #2**, please review and forward all comments to Betti before the end of the month. An updated version of Appendix 4 is on the sharepoint website.
- **As homework assignment #3** - Committee members have obviously been very busy updating Appendix 5 – Programs, Policies, etc. for each of their jurisdictions. Please check the sharepoint site and make sure all your information concerning comprehensive plan policies, programs and regulations/ordinances is up to date and complete. For those (9) communities who had their Evaluation and Appraisal Reports (EAR) prepared by Gail Easley and Assoc., look on the sharepoint site. They completed your section relating to your Comprehensive Plan. You will only need to add the appropriate programs and land development regulations (LDR).
- **As homework assignment #4** - Appendix 6 – Department Responsibilities. Please look at the template and the examples posted to define the mitigation responsibilities of your community departments. Again, we need this to be complete by **March 31, 2009**.

- Appendix 7 – Public-Private Coordination – will be changed to reflect not just public-private coordination but also the Community Outreach Plan. Additional invitations will be sent out to encourage more participation outside of the government entities as per direction by the committee. In addition, more public input will be solicited through the County Connections, county and municipal newsletters, notices and government television stations, etc. as well as focus groups this summer.
- Appendix 13 - Repetitive Loss Properties. TBRPC received the comprehensive list of properties which were geo-coded. Maps were developed which identify the repetitive loss “areas”. This section and maps will be updated. Since this data is “protected”, the lists will not be published in the document, although local governments will receive digital data including the GIS maps for planning purposes.
- Project submission summary – Ed McKenzie indicated that more than 140 projects have been submitted and ranked. Any additional projects should be submitted prior to March 31st for the final submittal.
- Overview of Timeline and Deliverables – All updates will be posted on the website for review by March 31st with the expectation that the final draft will be submitted to the Florida Division of Emergency Management after the April 16th meeting. It is expected that DEM will provide comments back to the county and the Workgroup. Those comments will be incorporated into the document for submittal to FEMA by mid July with approval coming by September. Local governments must adopt the LMS by November 15, 2009 to remain eligible for federal mitigation/ disaster funding.
- Schedule next meeting – April 16, 2009 10:00 a.m. at Eckerd College
- Adjourned at 4:00 p.m.