



# MINUTES

Pinellas County  
Local Mitigation Strategy (LMS) Work Group  
Quarterly Meeting  
**September 25, 2008, 10:00 a.m.**  
Tampa Bay Regional Planning Council  
4000 Gateway Centre Blvd. Suite 100  
Pinellas Park, FL 33782

- At 10:10 a.m. Sally Bishop, Chair, welcomed those in attendance and introductions were made. See sign in sheet attached.
- Betti Johnson of TBRPC provided an overview of the new Federal Requirements for the LMS Plan Update. A handout was distributed which compares the Evaluation Crosswalk from 2004 with the new evaluation tool of 2008. The new FEMA Guidelines and the meeting handouts are available on the web site [www.pinellaslms.org](http://www.pinellaslms.org)
- Please Note: Members must participate with the Workgroup to be eligible for HMGP, PDM, FMAP funding. Eligibility is defined as the attendance of at least two meetings in the year and/or submittal of a ranked mitigation initiative.
- Ms. Johnson commented that the primary difference in the update will be a stronger emphasis on documenting the planning process, involving the public in the drafting phase, increased participation of the LMS Workgroup and a more transparent link between the LMS and existing programs, policies and regulations (particularly with the Floodplain Management Plans and CRS Programs).
- A Timeline and Assignment of Tasks for LMS Plan Update was distributed and discussed.
  - New "All Hazards and Vulnerability Analysis" Appendix 1 will be completed by TBRPC and Pinellas County Emergency Management and Planning Department for review before the next meeting.
  - **An Appendix 5 Subcommittee** will develop a consistently formatted matrix that local governments can input their existing plans (including Local Government Comprehensive Plans (LGCP) goals, policies and objectives and Floodplain Management Plans), ordinances and regulations, and Programs.
  - **An Appendix 4 Subcommittee** will help update the LMS Goals Policies and Objectives and Action Plan using HAZUS to evaluate options.

- **ESF 15 (Health and Human Services) and ESF 18 (Business and Industry) Subcommittee** needs to determine how public-private entities will work together to build more resilient communities and address this partnership in the LMS. (Appendix 7)
  - An amended timeline is attached. Betti is your contact for questions (570-5151 X39).
- Since many participants do not have hard copies of the LMS, TBRPC will make additional copies before the next meeting. Hopefully, we can exchange the old sections with the proposed new ones as they are developed.
- LMS Website and Sharepoint – Ed McKenzie, Vice Chair
  - The LMS website was originally established and has been maintained by Betti through her Tampa Bay Regional Planning Council resources. We are moving it under Pinellas County maintenance and that will be completed shortly. There will be no change in how it is accessed, just who is keeping it up to date.
  - We have looked at the features and limitations of using Share Point capabilities on the LMS website for updating the Plan for the 2009 revision. At the meeting, Ed indicated that the negatives outweighed the positives and we wouldn't be using it. Subsequent to the meeting, we decided to go ahead and use the features as those with experience have indicated that they are not so difficult to use. We will distribute instructions at the point where we start using them.
- **Eckerd College Mitigation Plan** – Lisa Mets, Ph.D., Executive Assistant to the President and Vice President for Communications Office of the President for Eckerd College reported on their recently-completed ***Eckerd College Mitigation Plan***. This project was funded by the Pre-Disaster Mitigation (PDM) Program. Dr. Mets indicated that this project was an important first step in the identification of the risks and cost-beneficial actions necessary to ensure that the College can:
  - (1) provide safety for it faculty and students,
  - (2) ensure continuity of operations and reopen as quickly as possible and
  - (3) provide a recovery asset for the county and adjacent communities.
- Appendix 4/5 Subcommittee will meet Friday, October 10, 2008 at 10:00 a.m. at TBRPC (Conf. Room C)
- Next LMS Workgroup meeting: October 16, 2008 at 10:00 a.m. at TBRPC. (Conf. Room A&B)
- Adjourned at 11:35 a.m.