

Minutes of the February 2009 LMS Meeting

Conducted at Pinellas County Emergency Operations Center (EOC)

Welcome and Introductions – Sally Bishop, Chair

Sally welcomed everyone to the Pinellas County EOC and provided background remarks about the facility. Ed McKenzie, Vice Chair promised a briefing on the EOC at a subsequent meeting inasmuch as this meeting has so much on the agenda.

Attendees introduced themselves. Betti Johnson from Tampa Bay Regional Planning Council was credited with, and thanked for providing refreshments.

Report on Annual update letter to FDEM – Ed

The letter from the LMS to the state requires:

- Election of chair and vice chair

- Membership list

- Mitigation initiatives list (Appendix 9)

- Updates to Hazards Section (Appendix 1)

- Updates to Critical Facilities (Appendix 12)

- Updates to Hazardous Materials Facilities (Appendix 14)

All of the above except election of the chair and vice chair are referred to at our website instead of attaching paper copies. The letter to FDEM sent anyone interested in details to the public website to find the information. This way, anyone who goes to the site will see the most up to date version of that information.

Overview of Timeline and Deliverables – Betti

Betti distributed a new timeline for completion of the rewrite of the LMS plan. It is posted at the sharepoint site.

Plan Update Task List Matrix - Betti

Betti distributed a Task List Matrix showing the completion of Plan update requirements by the municipalities. It is posted at the sharepoint site.

Appendix 4 – Goals and Strategies – Betti

The LMS Goals and Strategies has been rewritten to comply with federal regulations requiring hazard-specific goals and objectives that are organized by type of activity; i.e. preventive measures, structural projects, property protection, public education and awareness, and natural resource/environmental protection. Appendix 4 is at the sharepoint site (access through www.pinellaslms.org). Comments from the committee should be directed to Ed McKenzie and Betti Johnson for incorporation. It is anticipated that Appendix 4 will be approved at the next meeting.

Appendix 5 – Programs, Policies, etc. – Betti

The Local Government Programs and Policies List may be the most time-consuming for local governments to complete. To date only 3 jurisdictions have completed their section. The template as well as the completed Appendices for the county and other jurisdictions is on our SharePoint site. Communities were asked to complete their sections by the next meeting. **NOTE: Since the meeting we have learned the Gail Easley and Associated will complete the Goals and Policies section of Appendix 5 for the following cities: Belleair, Belleair Beach, Belleair Bluffs, Belleair Shore, Indian Shores, Kenneth City, Madeira Beach, Redington Beach, and Redington Shores. Those cities should; however, complete the list of programs.**

Appendix 6 – Department Responsibilities – Betti

Department Responsibilities – will also be due on or before the next meeting. The template and an example are on the Sharepoint Site.

Appendix 7 - Public Participation and Outreach Subcommittee – Betti

Betti reported on several initiatives the Public Outreach Subcommittee is working on. Details are in the minutes, posted at the sharepoint site.

Project submission summary – Ed

Ed pulled up the LMS website on the screen and went into the sharepoint website to show the summary document of project submissions. It shows 146 projects have been submitted with matrices and almost all have accepted scores and been posted at the website.

Project Matrix Criteria Challenges – Ed

Ed displayed the document he has posted at the sharepoint site with the challenges he has identified so far with the matrix criteria. Some are difficult to assign scores to and he was looking for input. An example shown was for the criteria of "Potential to Save Human Lives". His challenge was how to score (with three choices: No Potential, Up to 1000 Lives, or More than 1000 Lives) a Public Education campaign. Or, for the same criterion, how to score replacing a traffic light, a bridge, an intersection or a road. Discussion followed with no suggestions for how to handle any of the challenges. The current practice is for Ed to evaluate the submitted matrices, provide his alternate score and reasons and then he and the submitter negotiate until they agree and the scores are accepted. It was finally agreed to simply keep the current process in place until it results in greater dissatisfaction. To this point, all submitters felt they were treated fairly, recognized the difficulty of the challenge, and accepted the final scores.

Next meeting:

The next meeting on March 19, 2009 was scheduled to be at 10:00 a.m. at TBRPC. **Subsequent to the meeting, Bonnie Dhonau, Administrative Assistant and PIO at the Town of Indian Shores, offered to host the meeting at 19305 Gulf Boulevard, Indian Shores, FL. The facility is busy in the morning so the meeting will be at 2:30 PM.**

Upcoming meeting locations

The April LMS Working Group meeting will be held at Eckerd College, volunteered by Lisa Mets, Executive Assistant to the President.

The meeting adjourned at 1115